

Addendum No. 1

Issued: February 23, 2016
Project: MS Yearbooks
Bid/RFP No. 2016-02-10 RFP 2016 – yrbk

General – Bidders Questions

G1. On page 9 of the RFP, the specification requests a base price for an 8 x12 book. Did you mean a size 8 (or 8 ½ x 11) or a size 9 (or 9 x 12) book? A size 9 is more costly than a size 8. This is critical in determining which pricing structure to use.

G1.1 Answer – Size 8

G2. Page 9, 11.4 should it really be 256 pages?

G2.1 Answer – NO 64-88 pages

G3. Would it be possible for you to give me the page and copy breakdown per school?

G3.1 Answer

Bridger – 425 copies	Enrollment 740
Pioneer Ridge – 400 copies	Enrollment 824
Bingham – 375 copies	Enrollment 856
Nowlin – 250 copies	Enrollment 802

G4. The question on page 12 that asks: What is the number of calendar days required to place materials in the school's receiving point after receipt of order under normal conditions?

Are you asking for supplies such as curriculums, flyers, posters, banners etc. or are you asking about delivery of the yearbooks after the pages have all been submitted.

G4.1 Answer - This is referring to delivery of yearbooks after the pages have been submitted.

G5. Is insurance documentation required to be included in the proposal?

G5.1 Answer – The vendor that is awarded the proposal would be required to provide the ISD insurance documentation.

BID or RFP REVISIONS

- A1.** Page 9, Section 11.1
Replace Trim Size: 8" x 12" with Trim Size: 8 1/2" x 11

- A2.** Page 9, Section 11.4
Replace 256 pages with 64-88 pages

- A3.** Page 12, Cover Sheet
Replace with Appendix 1 attached as page 3 of Addendum No. 1
This is an addition acknowledging any addendums.

“Bidder acknowledges receipt of the following ADDENDA: _____”

Appendix 1

**Independence School District
Cover Sheet
Proposal ISD YEARBOOK**

I {We} are proposing in accordance with the general conditions and established specifications.

COMPANY: _____

ADDRESS: _____

TELEPHONE: _____ FAX NUMBER: _____

E-MAIL ADDRESS: _____

FEDERAL TAX ID #: _____

WEB SITE: _____

**WHAT IS THE NUMBER OF CALENDAR DAYS REQUIRED TO PLACE
MATERIALS IN THE SCHOOL'S RECEIVING POINT AFTER RECEIPT OF ORDER
UNDER NORMAL CONDITIONS?** _____

Bidder acknowledges receipt of the following ADDENDA: _____

ADDITIONAL INFORMATION: _____

By signing and submitting a proposal the proposer has read and understands the statements about 9.8 Collusive, 9.9 Bribery, and 9.10 Conflict of Interest.

AUTHORIZED SIGNATURE: _____

Print/Typed

AUTHORIZED SIGNATURE: _____

Signed

DATE: _____

If unable to respond to this proposal and you wish to receive future proposal invitations, please return this sheet to the following address:

Independence School District
Lance Stout, Deputy Superintendent